



School of Engineering and Technology
Department of Electrical and Electronics Engineering

Policy and Standard Operating Procedure
for
Student Exchange Programs

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1. Introduction

To have a degree from a Foreign University is high-flying ambition in the minds of Indian Students. Exposure and Overwhelming experience rendered by the Foreign Education is immense which attracts student community to study abroad programs. But massive expenditure involved in these programs holds back Indian students from enrolling fulltime Programmes in Foreign Universities. But Students Exchange programs bring in the golden opportunity for the Indian students. These Programs enables the Students to travel abroad and experience Foreign Education for short duration of time without much financial liabilities. These programs are tendered by the mutual agreements between Universities in India and Abroad, in terms of fees and credits. Student Exchange Programs can be categorized as Short-term, spanning from 15 days to 6 month and long term, spanning from one to two years. Student Exchange Programs enrich the students by exposing them to newer and alternative methodologies in learning, upskills them to redefine their goals in life, evolve themselves as global citizens adapting to any global economy. Student Exchange Programs also attracts Foreign Students to Indian University campuses.

CHRIST (Deemed to be University) is one of the premier institutions in India that promotes Internationalization and adopts International Standards in teaching to enrich the learning experience of the Students. CHRIST opens the door of World Class Education to the students at University by nurturing the long-standing relationships with the Foreign Universities.

1.1. Background

The exchange applies to Universities that CHRIST have mutually agreed to reciprocate the cooperation for the internalization. Memorandum of Understanding would be signed between two Universities focusing on mutual benefit of both universities on Academic and Research Front

The student completing two years at School of Engineering at CHRIST will be allowed to continue the bachelor's degree program at the foreign university. The student can also enroll for Master's Degree Program on the successful completion of the course. The student could

take a semester exchange program where CHRIST will absorb the credits for the course enrolled.

1.2. Purpose of Manual

This document has been prepared to make aware of the Exchange Programs among the stake holders of CHRIST. This document may be made available to the students so that they may have clarity on the process and procedure to themselves eligible for the various exchange program and enroll for the same.

2. Standard Operating Procedure

International Office:

These are office bearers of Student Exchange Program

- ❖ Head of the Department
- ❖ International Office
- ❖ BOS member Representative

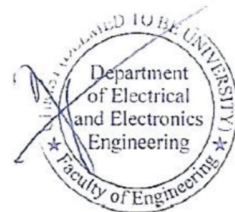
A Faculty coordinator will be assigned by the HoD for coordinating the activities of Student Exchange program

2.1. Eligibility for Students

- 2.1.1. Students should have minimum 3.0 GPA at CHRIST
- 2.1.2. Student should not have any active backlog papers to be cleared at the time of application to foreign university.
- 2.1.3. The list of students will be approved by the Head of the Department

2.2. Activities

- 2.2.1. The Student gets the admit letter from the foreign university to apply for VISA processing after the list along with documents is being sent to the foreign university from CHRIST
- 2.2.2. The students pay for their travel and visa expenses
- 2.2.3. The Students completes minimum credits at Dept. of Electrical and Electronics Engineering at the foreign university and the transcript will be absorbed by the academic system in CHRIST.



Head, Electrical and Electronics Engineering